

Assistant Cook - Job Description



JOB SUMMARY: The Assistant Cook assists in the preparation and serving of well-balanced nutritious meals.

ACCOUNTABILITY:

The Assistant Cook partners with the Head Cook and is responsible to the Project Director.

TASKS:

- Assist in preparing two hot and nutritious meals per day and provide food for a sack lunch and breaks, from Monday breakfast to Friday dinner.
- Complete tasks as directed by the Head Cook, including, but not limited to:
 - Wash dishes and clean the kitchen/dining area
 - Set out sack lunches in the morning
- Follow food safety standards in food preparation and kitchen/dining room sanitation as outlined in the MDS Field Guide.
- Assist in the purchase of food and kitchen supplies, trying to support local business if possible.
- Assist with other tasks, as requested (eg. cleaning, running errands, etc.)

JOB QUALIFICATIONS:

- Must be a Christian and active participant in a church
- Proven Christian servant leadership skills
- Ability to do food preparation, cooking, and cleaning tasks as directed
- Familiarity with nutrition and food safety guidelines preferred
- Experience in preparing meals for large groups preferred
- Able to delegate tasks as required
- Organizational skills
- Is a team player and team builder
- Proven communication, interpersonal, and problem-solving skills
- Flexibility, patience, a positive attitude, and a sense of humor
- Enjoys working with volunteers